

**BUFFALO FEDERATION OF NEIGHBORHOOD CENTERS, INC.
97 LEMON STREET**



BUFFALO, NEW YORK 14204



EMPLOYMENT APPLICATION
(Please Print)

Name: _____ Soc. Sec.# _____

Address: _____ City _____ State _____ Zip _____

Phone: (Days) _____ (Evenings) _____

EDUCATION: Highest Grade Completed _____

High School _____ Address _____

Graduated (Yes) _____ (No) _____ Diploma Received _____

College _____ Degree Rec'd _____

Graduate School _____ Degree Rec'd _____

Professional School _____ Degree Rec'd _____

Certifications/Licenses _____

Organizational Membership Affiliations _____

EMPLOYMENT: Detail last 5 years work experience (begin with current/most recent position).

EMPLOYER	ADDRESS	FROM/TO	WAGES	TITLE
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

REFERENCES:

Identify 3 persons who can attest to your work performance and/or character.

- 1. Supervisor _____ Company _____
 Address _____ City/State _____ Phone _____
- 2. Supervisor _____ Company _____
 Address _____ City/State _____ Phone _____
- 3. Non-relative _____ Address _____
 City/State _____ Phone(Days) _____ (Evenings) _____

Please identify any special skills, talents, abilities, and/or experiences that you have pertinent to the position for which you are applying.

Have you ever been convicted of a crime? Yes _____ No _____

If yes, please explain, _____

(Note: A conviction will not necessarily disqualify you from employment.)

POSITION APPLYING FOR: Full Time ___ Part Time ___ Hourly ___ Contract ___
 Administrative _____ Clerical _____
 Maintenance _____ Program _____
 Salary/hourly wages desired: _____ Date Available: _____
 Hours Available: Days _____ Afternoons _____ Evenings _____

DO YOU HAVE A VALID NEW YORK STATE DRIVER’S LICENSE? Yes ___ No ___

Driver’s License #: _____ Expiration Date: _____

ARE ANY OF YOUR RELATIVES CURRENTLY EMPLOYED AT BFNC? Yes ___ No ___

If yes, please identify: _____

BY SIGNING THIS EMPLOYMENT APPLICATION I ATTEST THAT THE INFORMATION I HAVE PROVIDED IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

SIGNATURE: _____ DATE: _____

Buffalo Federation of Neighborhood Centers, Inc. is an equal opportunity employer and considers all applicants without regard to race, sex, age, color, religion, national origin, veteran’s status or disability.