



APPLICATION FOR EMPLOYMENT

BFNC, Inc. considers applicants for all positions without regard to race, color, religion, sex, sexual preference, national origin, age, veteran status, or disability.

Position(s) Applied For: _____ Date: _____

Name: _____ Telephone: _____
 (First, Middle Initial, Last)

Address: _____
 City State Zip Code

Social Security Number: _____ Date Available for Work? _____

Type of employment desired: Full Time Part Time Temporary Other _____

Do you possess a valid New York State Drivers License? _____

Have you ever been convicted of a Felony in the last 7 years? _____
 (such conviction may be relevant if job related, but does not bar you from employment) If yes, please explain:

Are you at least 18 years of age? _____

If you were referred by an employee of BFNC, Inc, please indicate name:

EMPLOYMENT EXPERIENCE

From	To	Employer	Telephone ()
Job Title		Address	
Immediate Supervisor's Name/Title		Summarize the nature of work and job responsibilities	
Reason for Leaving		Hourly Rate/Salary Start Final	
From	To	Employer	Telephone ()
Job Title		Address	
Immediate Supervisor's Name/Title		Summarize the nature of work and job responsibilities	
Reason for Leaving		Hourly Rate/Salary Start Final	
From	To	Employer	Telephone ()
Job Title		Address	
Immediate Supervisor's Name/Title		Summarize the nature of work and job responsibilities	
Reason for Leaving		Hourly Rate/Salary Start Final	

(Please Fill Out Reverse Side)



EDUCATIONAL BACKGROUND

Name and Location	Years Completed	Did you Graduate?		Course of Study
		Major	Degree	
College				
High School				
Other				

Please identify and special skills, talents, abilities and/or experiences that you have that may be pertinent to the position for which you are applying.

It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the Employer reserves the right to terminate my employment at any time, with or without cause and without prior notice.

I give the Employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the Employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

Signature of Applicant _____ Date _____

PROFESSIONAL AND PERSONAL REFERENCES

Name: _____

Date: _____

Directions:

Please provide 2 types of character references:

A. **Work Reference** - Work references are people who know you personally and are in a job category similar, if possible, to the type of job for which you are a candidate. These people should have insight into your character and potential within our company. In order to give you the maximum benefit of our selection process, please list at least 3 character references below.

1. Name _____
 Position _____
 Company _____
 Address _____
 _____ Phone _____
 Comments regarding reference: _____

2. Name _____
 Position _____
 Company _____
 Address _____
 _____ Phone _____
 Comments regarding reference: _____

B. **Personal References** - These are individuals who know you personally and would be willing to act as a personal reference.

1. Name _____
 Position _____
 Company _____
 Address _____
 _____ Phone _____
 Comments regarding reference: _____

2. Name _____
 Position _____
 Company _____
 Address _____
 _____ Phone _____
 Comments regarding reference: _____

Do we have permission to check references with your current employer? Yes _____ No _____